

**O F F I C I A L**  
**TOWNSHIP OF NORTH HUNTINGDON**  
**PROPOSED ORDINANCE NO. 20 OF 1999**  
**ORDINANCE NO. 984**

**AN ORDINANCE ADOPTING THE FORM OF THE TAXPAYERS  
BILL OF RIGHTS AND ADOPTING REGULATIONS FOR TAX  
APPEALS AS MANDATED BY THE LOCAL TAXPAYERS BILL OF  
RIGHTS ACT 50, SECTION 9.**

**WHEREAS**, the Commonwealth of Pennsylvania enacted legislation mandating that the Township of North Huntingdon provide taxpayers with a statement upon request of the rights with regard to an audit, appeal, enforcement, refund and collection of local taxes; and

**WHEREAS**, the Commonwealth of Pennsylvania mandated that the Township of North Huntingdon adopt regulations setting forth the procedures for taxpayers' appeals; and

**WHEREAS**, the Board of Commissioners of the Township of North Huntingdon enacts in compliance with the Local Taxpayers Bill of Rights, 53 Pa.C.S.A. §8421, et seq., and in accordance with its general corporate power under the First Class Township Code this Ordinance.

**NOW, THEREFORE, BE IT ORDAINED AND ENACTED, AND IT IS  
HEREBY ORDAINED AND ENACTED** by the Board of Commissioners of the Township of North Huntingdon, County of Westmoreland, Commonwealth of Pennsylvania, as follows:

**SECTION 1:** The item attached and marked Exhibit "A" and captioned as the "Township of North Huntingdon Taxpayers Bill of Rights Notice" is adopted as the notice

to be provided to any taxpayer making a request regarding the assessment, audit, determination, review or collection of an eligible tax.

**SECTION 2:** The item attached and marked Exhibit “B” and captioned “Township of North Huntingdon Taxpayers Bill of Rights Disclosure Statement”, is adopted as the statement to be provided to a taxpayer upon request by a taxpayer. The Township shall make copies of Exhibit “B” available to the taxpayer at no cost including mailing costs.

**SECTION 3:** The item attached and marked Exhibit “C” and captioned “Township of North Huntingdon Information Request Time Extension Procedure Notice” is adopted and is to be provided to all taxpayers upon request and shall be provided in conjunction with Exhibit “B” at no cost including mailing costs.

**SECTION 4:** The item attached and marked Exhibit “D” and captioned “Township of North Huntingdon Tax Appeal Information and Regulations” is adopted as the regulations for the form and contents of tax appeal petitions, as well as practice and procedure for tax appeals. The Township shall provide a copy of Exhibit “D” to a taxpayer upon request and in conjunction with Exhibits “B” and “C”, at no cost including mailing costs.

**SECTION 5:** This Ordinance shall become effective in accordance with the provisions of law and shall be applicable to as of January 1, 1999.

**SECTION 6:** In the event any provision, section, sentence, clause or part of this Ordinance shall be held invalid, such invalidity shall not affect or impair any remaining provision, section, sentence, clause or part of this Ordinance, it being the intent that the remainder of the Ordinance shall remain in full force and effect.

**SECTION 7:** All Ordinances and Resolutions or parts thereof, insofar as the same are inconsistent herewith, are, respectively, repealed or rescinded hereby.

**ORDAINED AND ENACTED** at a regular meeting of the Board of Commissioners of the Township of North Huntingdon, County of Westmoreland and Commonwealth of Pennsylvania, a full quorum being present, this Wednesday, the 15th day of September, 1999.

TOWNSHIP OF NORTH HUNTINGDON

BY: Thomas L. Kerber  
Thomas L. Kerber, President  
Board of Commissioners

ATTEST:

John M. Shepherd  
John M. Shepherd, Township Manager

SEAL

SOLICITOR: Thomas P. Cole, II



**TOWNSHIP OF NORTH HUNTINGDON**

**TAXPAYERS BILL OF RIGHTS NOTICE**

You are entitled to receive a written explanation of your rights with regard to the assessment, audit, appeal, enforcement, refund, and collection of certain eligible taxes levied by the local political subdivision. The written explanation is entitled Township of North Huntingdon Taxpayers Bill of Rights Disclosure Statement. Upon receiving a request from you, the Township will give you a copy of the Disclosure Statement at no charge. You may request a copy in person, or by mailing a request to the following address:

Township Manager  
Township of North Huntingdon  
Town House  
11279 Center Highway  
North Huntingdon, PA 15642

A copy will also be mailed to you if you call the Township at the following number:

(724) 863-3806

You may call the above telephone number or appear in person at the above address to request a copy during the hours of 7:30 A.M. to 4:00 P.M. on any weekday other than a holiday.

EXHIBIT "A"

