



Memorial Park Bench Policy

October 2023

This policy provides the opportunity for residents to dedicate a park bench within the North Huntingdon Township Park System to memorialize an individual. Additionally, the dedication of benches helps enhance and beautify North Huntingdon Parks while helping to meet our vision of developing a premiere park, recreation, and open space system. All park benches will be installed in such a manner that will not substantially change the character of the park or its intended use.

An application is required and is limited to residents of North Huntingdon Township only (either donor or honoree). An application can be obtained at the Municipal Building or on the Township website. The Township has the responsibility to review donation applications and the authority to deny those that it determines would be inappropriate and/or that would predictably attract vandalism.

Donors may request a specific park location within the Township. Some locations may become unavailable for park benches. Complete funding for the park bench must be processed before commencement of any work and reservation of a location.

The current donation pricing is listed on the application forms. These amounts may be subject to annual review and adjusted as needed. The Township will determine the level of maintenance required for the bench and the type of care needed to reasonably maintain the bench or until such time the Township determines that must be removed and/or relocated. The Township has the duty to maintain the bench only for the expected life cycle of the bench. Due to the timing of the park planning process, annual review of pricing, the process may take six months to one year. All donated park benches will become Township Property.

North Huntingdon Township reserves the right to relocate or remove the bench if unforeseen circumstances arise due to its location or setting or to accommodate future park developments or changes in site or bench conditions at any time. The Township will make the final determination on a new location or useful life.

Once the application with payment for the bench has been received and approved, the Township will purchase and install the bench, which will be of a style appropriate to its site, as determined staff and in accordance with the park master plan. All benches will meet the standards of the Township design, durability, and construction. The Township will determine annually the availability of bench donations.

Park benches in outdoor settings have a reasonable life span of about 10 years. The Township will provide for normal maintenance and repair of the bench during its useful life. The cost of maintenance is included in the price of the donation and this cost will be reviewed periodically. If bench removal is required, due to deterioration or severe vandalism, the Township is not responsible for the replacement of the bench.

General Information (Donor)

First Name: _____ Last Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

In Loving Memory of: _____

In Honor of: _____

Please select a Park Location:

Indian Lake Oak Hollow Park Lions Park Braddock's Trail

Neighborhood Park (please specify)

I understand that my donation must be approved by North Huntingdon Township which has jurisdiction over the selected site of my donation and my site request must also be approved. The Township will not be responsible for replacing any damaged or vandalized bench. The Township reserves the right to remove all donated items at any time. North Huntingdon Township will provide a full refund of funds submitted by Donor for Memorial Bench should the Township be unable to fulfill the Donor's requested for a Memorial Bench.

Donor's Signature: _____ Date: _____



Current Park Bench Price: \$1,000 as of October 2023

****Any checks should be made payable to: North Huntingdon Township****